

THE WOODLAND PARK BOARD OF EDUCATION
BUDGET HEARING/REGULAR MEETING MINUTES
APRIL 26, 2023

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Glen Grimes, Jairo Rodriguez, Gina McQuin, David Amanullah, Mark Salemi, Joe Giammarella
Members Absent – Laura Vargas, Shannon Marren, MaryAnn Perro
Also Present - Michele Pillari, Paul Murphy, Adam Weiss

POWERPOINT PRESENTATION ON 2023-2024 BUDGET

Dr. Pillari & Mr. Murphy presented the 2023-2024 budget.

PUBLIC HEARING-BUDGET HEARING ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

223-278 - ADOPTION OF THE BUDGET FOR THE 2023-2024 SCHOOL YEAR

Motion by RODRIGUEZ Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, County of Passaic, that the 2023-2024 School District Budget be approved as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$21,551,504	\$18,144,287
Total Special Revenue Fund	\$ 4,625,657	NA
Total Debt Service Fund	\$ 500,500	\$ 500,500
Totals	\$26,677,661	\$18,644,787

Roll Call: 6 YES

REGULAR MEETING

PUBLIC HEARING-AGENDA ITEMS ONLY

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Karen Criscione – 149 Wallace Lane

Mrs. Criscione questioned the resolution on change orders to the ECC. She stated that since it was such a tight budget to begin with, is there contingency money to pay for this, or is the scope of work being changed or is the money coming out of the budget? *Mr. Murphy stated we do have a built in contingency in capital reserve to pay for the change orders and that it is below the 20% threshold that is allowed for such unforeseen conditions.*

223-279 - APPROVAL OF MINUTES

Motion by RODRIGUEZ Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the March 20, 2023 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the March 20, 2023 regular meetings.

Roll Call: 6 YES

SUPERINTENDENT'S REPORT

Dr. Pillari encouraged everyone to check the school calendars as there are many end of year activities planned. She also stated that 8th grade graduation will be on 6/15 and the last day of school is 6/16. There will be one session days on 6/14, 6/15 & 6/16.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Murphy explained the resolution for the rejection of the bids for the HVAC project. He stated there was a short bidding window in order to try to get a quick turnaround, which did not allow general contractors enough time to consult with both electricians and mechanical contractors to get an accurate bid. Hopefully a revised bid will be put out next week.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by GRIMES Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 223-280 through 223-283.

Roll Call: 6 YES

223-280 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2023 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2023 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

223-281 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of January 2023.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-586-00	Tuition Private Sch Disab	\$ 63,000.00	\$30,000.00	\$ 93,000.00
11-000-216-320-00-00-060	Students-Speech/Rel/Svc	\$434,248.00	\$25,000.00	\$459,248.00
11-000-216-320-00-00-065	Purchased Professional	\$ 63,749.00	(\$46,500.00)	\$ 17,249.00
11-000-219-104-00-00-065	Salaries of Other Prof	\$ 83,479.00	\$5,000.00	\$ 88,479.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$153,650.00	(\$20,000.00)	\$133,650.00
11-000-219-600-00	Supplies & Materials	\$ 3,800.00	\$500.00	\$ 43,00.00
11-000-221-176-00-00-070	Salaries Math & Literacy	\$ 8,800.00	\$5,000.00	\$ 13,800.00
11-000-222-500-00-00-060	Other Purch Services	\$403,900.00	\$5,000.00	\$408,900.00
11-000-230-100-00-00-000	Salaries Administration	\$201,351.00	\$2,0000.00	\$221,351.00
11-000-251-592-00	Miscl Purch Services	\$ 15,975.00	\$500.00	\$ 16,475.00
11-000-251-600-00	Supplies & Materials	\$ 8,550.00	\$500.00	\$ 9,050.00
11-000-261-420-00	Clean Repair & Maint Svc	\$220,300.00	\$7,000.00	\$227,300.00
11-000-261-610-00	General Supplies	\$ 37,750.00	\$5,150.00	\$ 42,900.00

11-000-262-300-00	Purch Prof & Tech Svc	\$ 56,703.00	\$500.00	\$ 57,203.00
11-000-262-420-00	Clean Repair & Maint	\$ 29,400.00	\$1,350.00	\$ 30,750.00
11-000-262-520-00	Insurance	\$159,500.00	(\$4,000.00)	\$155,500.00
11-000-262-610-00	General Supplies	\$ 75,000.00	\$5,000.00	\$ 80,000.00
11-190-100-340-00	Purch Technical Svc	\$ 96,640.00	\$8,000.00	\$104,640.00
11-190-100-610-00	General Supplies	\$176,600.00	\$2,000.00	\$178,600.00
11-213-100-101-00-00-060	Salaries Resource Room	\$304,000.00	(\$25,000.00)	\$279,000.00
11-213-100-101-00-00-070	Salaries of Teachers	\$513,980.00	(\$25,000.00)	\$488,980.00
20-218-100-321	PEA Purch Prof Educ Svc	\$ 72,800.00	\$12,000.00	\$ 84,800.00
20-218-100-600-00-00-000	PEA in Supplies & Materials	\$ 62,400.00	\$1,000.00	\$ 63,400.00
20-218-200-104	PEA Sal of Other Prof	\$228,684.00	(\$1,000.00)	\$227,684.00
20-218-200-329	Purchased Professional-E	\$ 20,000.00	(\$17,000.00)	\$ 3,000.00
20-218-200-240	PEA SS Cleaning Repair	\$ 13,931.00	\$5,000.00	\$ 18,931.00

223-282 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$598,044.64, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#71	\$343,606.98
#72	\$143,897.57
#L71	\$110,540.09

223-283-HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #'s 2023-33, 2023-34, 2023-35, 2023-36, 2023-37, 2023-38 & 2023-40, for the reasons set forth in the Superintendent's decision to the student's parents.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

223-284- APPOINTMENT OF HIRE – PT CUSTODIAN – K. QUINONES

Motion by RODRIGUEZ Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Kennet Quinones, as a part time custodian for the 2023-2024 school year, (currently sub custodian), at a rate of \$27/hr., not to exceed 27.5 hours per week, as per current WPEA agreement. (Subject to change pending contract negotiations) Effective July 1, 2023.

Roll Call: 6 YES

223-285 -WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL & RATIFY APPROVAL

Motion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve and ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2022-2023 school year.

Name	Activity	Date	Fee	Travel	Total
Michele Herrmann	Intro to Desmos	5/18/23	\$175	\$2.35	\$177.35
Samantha Ament	The Goodness Model for Education	5/4/23	\$99.99	\$20.68	\$120.67
Terri Carbonelli	Pediatric + Adolescent Gynecology Conference	4/20/23	NA	NA	NA

Roll Call: 6 YES

223-286-APPROVAL OF MEMORIAL SCHOOL'S MUSTANG ACADEMY STIPENDSMotion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Memorial School's Mustang Academies, at \$40/hr., as follows:

ACTIVITY	ADVISOR	HOURS PER WEEK	DATES OF PROGRAM
Facts & Snacks	Samantha Ament & Kimberlee Bertino	4	5/2/23-6/8/23
Weight Training/Nutrition	Christina McGarrity & Terri Carbonelli	4	5/2/23-6/8/23
Soccer Clinic	Kimberlee Maier & Alyxx Mangine	4	5/2/23-6/8/23
Solar Energy Club	Bill Krakower	4	5/2/23-6/8/23
Debate Team	Brittney Brickner	4	5/2/23-6/8/23

Roll Call: 6 YES

223-287-APPROVAL OF BEATRICE GILMORE SCHOOL'S BEAR DEN ACADEMY STIPENDSMotion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Beatrice Gilmore School's Bear Den Academies, at \$40/hr., as follows:

ACTIVITY	ADVISOR	HOURS PER WEEK	DATES OF PROGRAM
Brain Games	Gateano Pomante & MaryRose Scarpa	4	5/2/23-6/8/23
Be Crafty	Chris Melton & Charlene Nyehnius	4	5/2/23-6/8/23
Be Smart	Jenna Moore & Chelsea Petrecca	4	5/2/23-6/8/23
Be Organic(Gardening)	Pamela Yesenosky & Tina Masefield Venous Gunasekera	4	5/2/23-6/8/23

Roll Call: 6 YES

EDUCATION:**223-288- APPROVAL OF CHANGE TO 2022-2023 SCHOOL CALENDAR**Motion by GRIMES Seconded by RODRIGUEZBE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve changes to the 2022-2023 school calendar to reflect June 16, 2023 as the last day of school for students & staff, with one session days on June 14th, June 15th & June 16th.

Roll Call: 6 YES

FINANCE:**223-289-APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES-2023-2024**Motion by GRIMES Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2023-2024 school year, at a total annual cost of \$298,907.32. (Includes 3 full time, on-site technicians)

Roll Call: 6 YES

223-290- APPROVAL OF CONTRACT RENEWAL – POMPTONIAN FOOD SERVICESMotion by GRIMES Seconded by MCQUIN

Be it resolved that the Woodland Park Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2023-2024.

1. FSMC Fee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.2307 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation.

The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$4.095 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.2307 will be multiplied by total meals.

2. There is no guaranteed financial performance
3. Total Estimated Cost of Contract:
Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.
The Total Estimated Cost of Contract is \$633,207.78

Roll Call: 6 YES

223-291-APPROVAL OF PURCHASE – PLAYGROUND EQUIPMENT – ECC

Motion by GRIMES, seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase and installation of playground equipment at the Early Childhood Center, through Ben Shaffer Recreation, Inc., State Contract #ESCNJ 20-21/22, Co-op #65MCESCCPS. Also includes removal & disposal of old equipment. Total approximate cost: \$223,426.02, to be funded through the Preschool Education Aid Grant.

Roll Call: 6 YES

223-292-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY - SPEECH THERAPY SERVICES

Motion by GIAMMARELLA Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Speech Therapy services for the 2023-2024 ESY program, at a rate of \$95/hr., effective 7/10/23-8/17/23.

Roll Call: 6 YES

223-293-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY - PHYSICAL THERAPY SERVICES

Motion by MCQUIN Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Physical Therapy services for the 2023-2024 ESY program, at a rate of \$95/hr., 3 days per week, effective 7/10/23-8/17/23.

Roll Call: 6 YES

223-294-APPROVAL OF CONTRACT – NRESC – 2023-2024 ESY – EDUCATION EVALUATIONS-INCLUDING, IEP’S, MEETING ATTENDANCE, SPEECH , OCCUPATIONAL, PHYSICAL, PSYCHOLOGICAL, SOCIAL

Motion by GRIMES Seconded by AMANULLAH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Educational Evaluations for the 2023-2024 ESY program, at a rate of \$400 per evaluation, IEP’s and meeting attendance will be charged at \$95/hr., effective 7/10/23-8/31/23.

Roll Call: 6 YES

223-295-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR - PT SERVICES

Motion by AMANULLAH Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for PT services for the 2023-2024 school year, 4 days per week, at a cost of \$93,507.00, effective 9/1/23-6/30/24.

Roll Call: 6 YES

223-296-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR – EDUCATION EVALUATIONS-INCLUDING, IEP’S, MEETING ATTENDANCE, SPEECH , OCCUPATIONAL, PHYSICAL, PSYCHOLOGICAL, SOCIAL

Motion by AMANULLAH Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Educational Evaluations for the 2023-2024 school year, at a rate of \$400 per evaluation, IEP’s and meeting attendance will be charged at \$95/hr., effective 9/1/23-6/30/24.

Roll Call: 6 YES

223-297-APPROVAL OF CONTRACT – NRESC – 2023-2024 SCHOOL YEAR – HOME INSTRUCTION

Motion by GRIMES Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with NRESC, for Home Instruction services for student ID#34711, for the 2023-2024 school year, at a rate of \$70/hr., 10 hrs. per week, effective 9/1/23-6/30/24.

Roll Call: 6 YES

223-298 - REJECTION OF BIDS – Woodland Park Board of Education Memorial Middle School, Charles Olbon School and Beatrice Gilmore School Mechanical Improvements

Motion by GRIMES Seconded by MCQUIN

BE IT RESOLVED, that the Woodland Park Board of Education hereby rejects all bids received on April 25, 2023, Bid #2023-01 for Memorial Middle School, Charles Olbon School and Beatrice Gilmore School Mechanical Improvements pursuant to N.J.S.A. 18A:18A-22(a), as the lowest bid received substantially exceeds the Board of Education’s allocation of funds for the project.

Roll Call: 6 YES

223-299-EARLY CHILDHOOD CENTER RENOVATIONS PROJECT – CHANGE ORDERS

Motion by MCQUIN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve ratification of the following change orders for the Early Childhood Renovation Project:

Change Order 1 – Ejector Pump at Bldg #2	\$10,904.65
Change Order 2 – Bldg #1 Plumbing Upgrades	\$11,537.01
Change Order 3 – Bldg #1 Ground Floor Upgrades	\$10,244.00
Change Order 4 – Kitchen Gut Out ACM Abatement	\$25,032.80
Change Order 5 – Electrical Rewiring Bldg #1 & #2	\$78,488.64
Change Order 8 – Boiler Replacements	\$16,030.20
Change Order 10 – IT Wiring Scope Deduction	(\$14,420.00)

Roll Call: 6 YES

COMMITTEE REPORTS

Education: Mrs. McQuin stated the committee met prior to the meeting to finalize the health standards curriculum, to be implemented in June, in grades 2, 5 & 8. Parents will have the option to have their child/children opt out.

PUBLIC HEARING

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No one wished to be heard.

ADJOURNMENT

Motion to adjourn at 7:53 p.m. by RODRIGUEZ, Seconded by GRIMES

Voice Vote: 6 YES